



ECOLOGY CENTER'S

BERKELEY FARMERS' MARKETS

NONPROFIT TABLING GUIDELINES

CRITERIA	We retain the right to decline nonprofits, community groups, and politicians whose issues or approach we deem inappropriate for our farmers' markets. We do not allow political campaigning or petitioning, however elected officials may hold office hours to meet constituents or disseminate information.
SIGN-UP PROCEDURE	Limited space available. First come, first served. Email us at farmersmarkets@ecologycenter.org to reserve a space.
COST	Free to table.
ARRIVING	When you arrive: Check in with the farmers market information booth. Market staff will show you your tabling location. No driving into the market. We do NOT offer parking. If you need to offload items from your vehicle; please arrive 30-60 minutes before the market opens.
SPACE ALLOTMENT	Space varies depending on the fullness of the market. Width range is generally 5 - 10 feet.
EQUIPMENT	Bring your own table, chair(s), and shade structure. If available, equipment can be rented for \$5-10 per item. Inquire with farmers' market managers as early as possible to determine availability.
FREQUENCY	One market per month, unless authorized by a market manager.
TABLING APPROACH	Civil, friendly, informational, non-aggressive. Remain behind the table--do not approach customers.
CONDUCT	Tablers are required to follow all market rules and code of conduct, this includes our NO PETS ALLOWED policy.
FINANCIAL TRANSACTIONS	No sales, donations, or financial transactions. However, sign-ups are acceptable.
NO FOOD SAMPLING	No food of any kind should be distributed.
ZERO WASTE	No disposable plastic giveaway items. Pack in and pack out all waste.
WHAT TO BRING	Information and available resources that are intended for EVERYONE. Discrimination of any kind is not allowed.

>>NO DRIVING INTO MARKET. WE DO NOT OFFER PARKING.<<

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